

**MINUTES**  
**ROYAL OTTAWA HEALTH CARE GROUP**  
**BOARD OF TRUSTEES**  
**December 15, 2022**  
**Regular Meeting at 4:30 p.m.**  
*Via Zoom*

**BOARD VISION**

**TO BE THE CATALYST FOR IMPROVING MENTAL HEALTH CARE  
SYSTEM-WIDE THROUGH BOARD EXCELLENCE**

This vision will be accomplished by the Board of Trustees focusing on five key areas that will define the Board's value and contribution to The Royal:

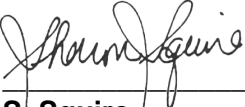
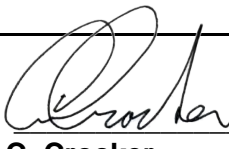
- Culture, Stakeholder Engagement and Focus, Innovation, Board Processes and Stewardship

MEMBERS		STAFF		GUESTS
Present	Regrets	Present	Regrets	
S. Squire, Chair C. Coulter, Vice Chair P. Johnston, Vice-Chair R. Anderson (via zoom) D. Somppi N. Bhargava (via zoom) G. Brimacombe J. MacRae J. Gallant J. Brockbank A. Manley  <b>Ex-officio members:</b> C. Crocker, Acting President & CEO G. Beck, Interim Psychiatrist in Chief/Chief of Staff E. Millar, Chief Nursing Executive (via zoom) A. Graham, Past Chair (via zoom) N. Zhand, President Medical Staff	L. Gillen J. Nyman L. Leikin	P. Kennedy F. Dzierzinski S. Gulati D. Jankowicz C. Ide CA Cumming K. Gillis K. Monaghan D. Attwood	K. Corace	S. West, Chair, IMHR Board (via zoom) G. O'Hara, Chair, Client Advisory Council (CAC) N. Loreto, SMT member and Special Advisor to the President & CEO  <b>Regrets:</b> K. MacNeil, Chair Family Advisory Council (FAC) F. Hosseiny, President & CEO, Centre of Excellence J. Duchscher, Chair, Foundation Board (via zoom)
				SCRIBE
				S. Bourgon, Recorder

		REGULAR MEETING	Action Required
1.	<b>WELCOME</b>	<p>The Chair acknowledged that the land on which we gather is the traditional and unceded territory of the Algonquin Anishinabe Nation.</p> <p>Meeting participants were welcomed and special guests acknowledged.</p>	

2.	<b>CALL TO ORDER</b>	<p>S. Squire, Chair, called the meeting to order at 4:35pm and declared it to have been regularly called, and properly constituted for the transaction of business.</p> <p>A copy of The Royals Ethics Framework for Decision Making was included in the meeting package. Also enclosed was the Conflict of Interest Policy and the Policy on Public, Non-Public and Restricted Meetings.</p> <p>The Board noted the different format for tonight's meeting given the following non-public meeting following this.</p> <p>J. Bezzubetz' legacy was acknowledged for leading the development of the innovative strategic plan – care, access and hope and she was also instrumental in ensuring the engagement of the family and client councils among her other accomplishments.</p> <p>C. Crooked was thanked for agreeing to act as The Royal's President &amp; CEO.</p>	
3.	<b>CONSENT AGENDA</b>	<b>a. Approval of the Consent Agenda</b>	
		<p>A motion to approve the Consent Agenda and any motions therein was moved, seconded and carried, as presented. The Consent Agenda including the following items:</p> <ul style="list-style-type: none"> <li>▪ Acceptance of Agenda of December 15, 2022</li> <li>▪ Approval of the Previous minutes of September 29, 2022</li> <li>▪ President &amp; CEO's Report</li> <li>▪ Chief of Staff's Report</li> <li>▪ IMHR Report</li> <li>▪ Foundation for Mental Health Report</li> <li>▪ Research Ethics Board Report (REB)</li> <li>▪ Committee Reports: <ul style="list-style-type: none"> <li>• Quality Committee: <ul style="list-style-type: none"> <li>○ Minutes of November 7, 2022</li> <li>○ Minutes of November 28, 2022</li> <li>○ Disclosure of a Patient Safety Incident Policy</li> <li>○ Corporate Patient Safety Report</li> </ul> </li> <li>• Medical Advisory Committee: <ul style="list-style-type: none"> <li>○ Minutes of September 15, 2022</li> <li>○ Minutes of October 13, 2022</li> <li>○ Minutes of November 3, 2022</li> <li>○ Minutes of November 17, 2022</li> </ul> </li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>○ Minutes of November 25, 2022</li> <li>○ Medical Staff Privileges</li> <li>• Finance Committee: <ul style="list-style-type: none"> <li>○ Minutes of October 24, 2022</li> <li>○ November 17, 2022</li> <li>○ HSAA – Article B Declaration</li> <li>○ Review 3-Year Budget Projection</li> <li>○ Consultant Contracts and Sole Source Purchases Report</li> <li>○ Interim Financial Statements</li> <li>○ Integrated Risk Management Framework (IRMF)</li> </ul> </li> <li>• People, Talent and Culture Committee: <ul style="list-style-type: none"> <li>○ HR Plan and HR Operational Plan</li> </ul> </li> <li>• Innovation Committee: <ul style="list-style-type: none"> <li>○ Minutes of November 15, 2022</li> <li>○ E-Vote Minutes of December 2, 2022</li> </ul> </li> <li>• Governance Committee: <ul style="list-style-type: none"> <li>○ Minutes of October 11, 2022</li> <li>○ Minutes of November 29, 2022</li> <li>○ E-Vote minutes of December 2, 2022 (Quality Committee Terms of Reference)</li> <li>○ E-Vote minutes of December 2, 2022 (Innovation Committee Terms of Reference)</li> </ul> </li> <li>▪ Annual Board/Committee Combined Work Plan</li> <li>▪ Terms of Reference and all Work Plans for all Committees (except Audit): <ul style="list-style-type: none"> <li>• Governance Committee Terms of Reference</li> <li>• Finance Committee Work Plan</li> <li>• Innovation Committee Terms of Reference, Work Plan and Framework</li> <li>• Quality Committee Terms of Reference and Work Plan</li> <li>• Chief of Staff Steering Committee Terms of Reference</li> </ul> </li> <li>▪ Skills Matrix</li> <li>▪ Chief of Staff Steering Committee Update</li> <li>▪ Strategic Plan Update &amp; Strategic Plan Indicators</li> </ul>	
4.	<b>NEW BUSINESS</b> <i>(if any)</i>	C. Crocker thanked the Board for their trust, noting he and Dr. Beck work well together and will ensure the organization moves forward.	

<b>5.</b>	<b>REPORT ON THE ETHICS FRAMEWORK FOR DECISION MAKING</b>	
	P. Johnston provided the ethics report and reported that decisions were fair and equitable, business was conducted in a transparent manner and the Chair kept the meeting focused on important elements of the agenda. The meeting was collaborative, respectful and met the requirements of our accountability for reasonableness. There were good discussions in terms of being relevant and transparent.	
<b>6.</b>	<b>NEXT MEETING(S)</b>	December 19, 2022 In-Camera February 23, 2023
<b>7.</b>	<b>ADJOURNMENT</b>	There being no further business, the regular meeting was adjourned at 4:48pm
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <b>S. Squire</b>  Chair, Board of Trustees </div> <div style="text-align: center;">   <b>C. Crocker</b>  Secretary, Board of Trustees </div> </div>		