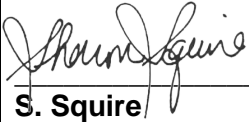



**MINUTES**  
**ROYAL OTTAWA HEALTH CARE GROUP**  
**BOARD OF TRUSTEES**  
**September 29, 2022**  
**Regular Meeting at 4:30 p.m.**  
*Brookstreet Hotel, 525 Legget Drive, Kanata*  
*Grand Scheme Ballroom*

		<b>REGULAR MEETING</b>	<b>Action Required</b>
<b>1.</b>	<b>WELCOME</b>	<p>The Chair acknowledged that the land on which we gather is the traditional and unceded territory of the Algonquin Anishinabe Nation.</p> <p>In recognition of the National Day for Truth and Reconciliation, Elder Irene Compton opened our Board meeting with a song to invite the ancestors in and create a safe space. Elder Irene is Saulteaux (pronounced 'Soto') from the Keeseekoowase Band in Saskatchewan.</p> <p>The Chair updated the group on the Board workshop that took place just prior to the Board meeting, and noted there will be a meeting evaluation at the end of this Board meeting.</p> <p>Meeting participants were welcomed and special guests acknowledged.</p>	
<b>2.</b>	<b>CLIENT/FAMILY PRESENTATION</b>	Presentation by Family Advisory Council Member – C. Clark	
		C. Clark, member of the Family Advisory Council, presented.	
<b>3.</b>	<b>CALL TO ORDER</b>	<p>S. Squire, Chair, called the meeting to order at 5:08pm and declared it to have been regularly called, and properly constituted for the transaction of business.</p> <p>A copy of The Royals Ethics Framework for Decision Making was included in the meeting package. Also enclosed was the Conflict of Interest Policy and the Policy on Public, Non-Public and Restricted Meetings.</p>	
<b>4.</b>	<b>CONSENT AGENDA</b>	<b>a. Approval of the Consent Agenda</b>	
		<p>A motion to approve the Consent Agenda and any motions therein was moved, seconded and carried, as presented. The Consent Agenda including the following items:</p> <p style="text-align: center;"><b>CARRIED</b></p>	

		<ul style="list-style-type: none"> <li>- Acceptance of the Agenda of September 29, 2022</li> <li>- Approval of the Previous Minutes of June 21, 2022</li> <li>- President &amp; CEO's Report</li> <li>- Chief of Staff's Report</li> <li>- IMHR Report</li> <li>- Foundation for Mental Health Report</li> <li>- Atlas Institute for Veterans and Families (<i>formerly Centre of Excellence Report</i>)</li> <li>- Research Ethics Board Report</li> <li>- Mental Health Addictions and Quality Initiative (Peer Comparators) (MHAQI)</li> <li>- Ontario Health East Health Partner Information Session</li> <li>- Committee Reports <ul style="list-style-type: none"> <li>o Quality Committee minutes from September 12, 2022 <ul style="list-style-type: none"> <li>▪ Corporate Patients Safety Report</li> </ul> </li> <li>o Medical Advisory Committee minutes: <ul style="list-style-type: none"> <li>▪ May 19, 2022</li> <li>▪ June 1, 2022</li> <li>▪ July 21, 2022</li> </ul> </li> <li>o Finance Committee minutes of September 15, 2022 (<i>posted on Board Portal only</i>) <ul style="list-style-type: none"> <li>▪ Broader Public Sector Accountability Act (PBSAA) Section 15 (Attestation Form) (Appendix C) (DEC)</li> <li>▪ Lease – Ontario Government Building (OGB) – Brockville (DEC)</li> </ul> </li> </ul> </li> </ul>	
<b>5.</b>	<b>STRATEGIC UPDATE</b>	<b>President &amp; CEO and Chief of Staff opening remarks on Strategy – J. Bezzubetz, G. Beck</b>	
		Oral reports were provided by the President & CEO and the Chief of Staff. Written reports from both the President & CEO and the Chief of Staff were also included in the meeting package under the Consent Agenda	
<b>6.</b>	<b>CHIEF OF STAFF SEARCH</b>	<b>Chief of Staff Search Update – L. Gillen, L. Leikin</b>	
		L. Gillen, Chair of the Chief of Staff Search Committee, provided an oral report on the status of the search.	
<b>7.</b>	<b>FIDUCIARY RESPONSIBILITIES</b>	<b>a. Strategic Plan – J. Bezzubetz</b>	
		J. Bezzubetz provided a Strategic Plan update to the Board regarding the impact of the 10 month long pause on rolling out the Strategy, how some indicators are lagging, and how to move forward.	
		<b>b. Strategic Plan Update &amp; Strategic Plan Indicators – J. Lambley(Florence/Kim reviewing minutes)</b>	
		A copy of a briefing note and a Strategic Initiatives Update were included in the meeting package.	

		<p>J. Lambley discussed the Strategic Plan Initiatives and Scorecard.</p> <p>A discussion took place regarding the Board's request to have more clarity on the five top targets.</p>	
8.	<b>UPDATE ON ACCREDITATION STANDARDS</b>	<b>Accreditation: Governance Functioning Tool Results &amp; Discussion – M. Perkins</b>	
		<p>A copy of the briefing note and the Governance Functioning Tool Results were included in the meeting package.</p> <p>The Royal team provided a covering context piece (including timelines for next steps), and developed a methodology to dive deeper into several of the questions.</p> <p>A Board Working Group on Accreditation was formed.</p> <p>Accreditation will take place October 16-19, 2023.</p>	
9.	<b>FOUNDATION CAMPAIGN</b>	<b>a. Update on Foundation Campaign – C. Ide</b>	
		A written report was included in the Consent Agenda. C. Ide also gave a verbal update summarizing the report.	
		<b>i. Contributing to the Campaign – C. Coulter</b>	
		<p>C. Coulter encouraged the Board about contributing to the Foundation campaign noting the duties and commitment of the Board and how much this campaign is believed in by all members.</p> <p>The Board noted an event 'Ottawa Blues for Youth' was created and all Board members were asked to buy tickets and/or participate in other ways.</p>	
10.	<b>COMMITTEE REPORTS &amp; DECISION ITEMS</b>	<b>a. Quality Committee Report – L. Leikin</b>	
		It was noted that at each Quality Committee meeting there is a program presentation, this past one was from the Schizophrenia and Recovery Program which was a great eye opener on the staff's commitment on patient care.	
		<b>i. Disclosure of a Patient Safety Incident Policy</b>	
		A copy of the Disclosure of a Patient Safety Incident Policy was included in the meeting package. There were no major changes to this Policy. A motion was moved, seconded and carried to approve this as presented.	

		<b>b. Medical Advisory Committee Report (MAC) – G. Beck</b>	
		<b>i. Medical Staff Privileges</b>	
		A motion to approved candidates for medical staff privileges was moved, seconded and carried, as presented.	
		<b>c. Finance Committee Report – J. Gallant</b>  J. Gallant updated the Board on the financial status on investment income.  Sustainability was discussed. A separate Finance meeting has been booked to discuss this item further.	
		<b>i. Integrated Risk Management Framework (IRMF)</b>	
		A copy of the IRMF was included in the meeting package. There is joint responsibility for the IRMF between the Quality and Finance Committees. It was reviewed by both Quality and Finance. A motion was moved, seconded and carried to approve the Integrated Risk Management Framework as presented.	
		<b>ii. CIBC/Wood Gundy Update</b>	
		An update was provided on investments and on the education session on alternative investments.	
<b>11.</b>	<b>NEW BUSINESS (if any)</b>	No new business at this time	
<b>12.</b>	<b>MEETING EVALUATION</b>	S. Squire conducted a short meeting evaluation.	
<b>13.</b>	<b>REPORT ON THE ETHICS FRAMEWORK FOR DECISION MAKING</b>		
	J. Gallant provided the ethics report and reported that decisions were fair and equitable, business was conducted in a transparent manner and the Chair kept the meeting focused on important elements of the agenda. The meeting was collaborative, respectful and met the requirements of our accountability for reasonableness. There were good discussions in terms of being relevant and transparent.		
<b>14.</b>	<b>NEXT MEETING(S)</b>	October 4, 2022 In-Camera December 15, 2022	
<b>15.</b>	<b>ADJOURNMENT</b>	There being no further business, the regular meeting was adjourned at 7:48pm	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <b>S. Squire</b>  Chair, Board of Trustees </div> <div style="text-align: center;">   <b>J. Bezzubetz</b>  Secretary, Board of Trustees </div> </div>			