



**ROYAL OTTAWA HEALTH CARE GROUP BOARD OF TRUSTEES
MINUTES OF THE ANNUAL GENERAL MEETING HELD
JUNE 21, 2018 at 18:30 HRS
ROYAL OTTAWA MENTAL HEALTH CENTRE**

Trustees	Present	Regrets	Trustees	Present	Regrets
R. Anderson	X		A. Graham	X	
S. Squire	X		I. Levy	X	
C. Coulter	X		S. Engels	X	
S. McLean		X	J. Gallant	X	
G. Weber	X		M. Perron	X	
J. MacRae	X		N. Bhargava	X	
R. Bhatla	X		L. Gillen	X	
J. Charette		X	T. Lau		X
L. Leikin	X		D. Somppi	X	

AGENDA ITEMS		ACTION REQUIRED
Call to Order and Opening Remarks	A. Graham, Acting Chair, called the meeting to order at 18:25 PM and extended a welcomed to everyone. She indicated that proper notice had been given, and with a quorum present, she declared the meeting constituted for transaction of business as indicated in the Notice.	
Minutes of the June 22, 2017 Annual General Meeting	Moved by J. Gallant and seconded by N. Bhargava BE IT RESOLVED THAT the minutes of June 22, 2017 be approved. CARRIED One abstention noted.	
Financial Statements & Auditor's Report	J. Gallant reported on the Audited Financial Statements for fiscal year 2017-2018. She extended thanks to KPMG on behalf of the Board. Mallory Curtis from KPMG reported that the audit went well. Moved by J. Gallant and seconded by J. MacRae BE IT RESOLVED THAT the Financial Statements of the Corporation for the fiscal year 2017-2018 be noted. CARRIED One abstention noted.	
Appointment of Auditors	J. Gallant reminded members that the by-laws require that the auditors be appointed on a yearly basis at the Annual General Meeting. Moved by J. Gallant and seconded by S. Squire BE IT RESOLVED THAT the firm of KPMG be re-appointed as Auditors for the year April 1, 2018 to March 31, 2019, at a	

AGENDA ITEMS		ACTION REQUIRED
	<p>remuneration to be fixed by the Board.</p> <p style="text-align: right;">CARRIED</p>	
<p>Election of Trustees and Appointment of Members</p>	<p>A. Graham reported on the Board membership for 2018-2019 that had been presented at the June 21, 2018 regular Board Meeting.</p> <p>Moved by A. Graham and seconded by J. Gallant</p> <p>BE IT RESOLVED THAT the slate of members of the Board of Trustees, as presented at the June 21, 2018 Board meeting, be elected for the year 2018-2019 and that each member of the Board of Trustees be appointed as a Member of the Corporation for such period.</p> <p style="text-align: right;">CARRIED</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 18:35 hrs.</p>	
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 40%; margin: 0 auto;"/> <p>A. Graham Acting Chair</p> </div> <div style="text-align: center;">  <hr style="width: 40%; margin: 0 auto;"/> <p>G. Weber Secretary</p> </div> </div>		

June 21, 2018

Mr. George Weber
Secretary of the Board
Royal Ottawa Health Care Group
1145 Carling Avenue
Ottawa ON K1Z 7K4

Dear George:

As Chair of the Governance Committee of the Board of Trustees, Royal Ottawa Health Care Group, I present the Committee's report with respect to the recommended Board membership for 2018-2019. I wish to express my sincere thanks to the members of the Governance Committee, Scott McLean, Janice Charette, Isra Levy and Michel Perron for their assistance in this important task.

The following Board Members are recommended for re-election for the terms specified:

José Gallant	2 years	2018 - 2020
Lynette Gillen	2 years	2018 - 2020
Lewis Leikin	3 years	2018 - 2021
Isra Levy	1 year	2018 - 2019
Scott McLean	1 year	2018 - 2019

Board membership for 2018-2019 will be as follows:
Members of the Board of Trustees:

<u>Name</u>	<u>Term</u>	<u>Initial Appointment</u>
Roxanne Anderson	2017 - 2019	2017
Niraj Bhargava	2016 - 2019	2016
Janice Charette	2017 - 2020	2011
Catherine Coulter	2017 - 2020	2017
José Gallant	2018 - 2020	2015
Lynette Gillen	2018 - 2020	2016
Anne Graham	2017 - 2019	2010
Isra Levy	2018 - 2019	2012
Lewis Leikin	2018 - 2021	2016
James MacRae	2017 - 2020	2017
Scott McLean	2018 - 2019	2011
Michel Perron	2017 - 2019	2012
David Somppi	2016 - 2019	2016
Sharon Squire	2017 - 2019	2017

Lynette Gillen	2016 - 2018	2016
Anne Graham	2017 - 2019	2010
Isra Levy	2015 - 2018	2012
Lewis Leikin	2016 - 2018	2016
James MacRae	2017 - 2010	2017
Scott McLean	2016 - 2018	2011
Michel Perron	2017 - 2019	2012
David Somppi	2016 - 2019	2016
Sharon Squire	2017 - 2019	2017

***The Chair's term may be extended beyond the nine consecutive year period. (ROHCG Bylaws 3.2.2)

Ex-Officio Trustees:

Vacant	Past Chair
George Weber	President and CEO and Secretary of the Board
Raj Bhatla	Psychiatrist in Chief
Gail Beck	President of Medical Staff
Susan Engels	Vice President Professional Practice & Chief Nursing Executive
TBD	University of Ottawa

Based on provincial legislation all ex-officio trustees, with the exception of the Past Chair, are ***non-voting*** Board Members.

The Committee is recommending to the Board that the following serve as Officers of the Royal Ottawa Health Care Group:

Chair:	Scott McLean
Vice Chair:	Isra Levy
Vice Chair:	Anne Graham
Secretary:	George Weber



R. Notman
Chair, Governance Committee
Royal Ottawa Health Care Group